

How to Download and Open Your GlobalG.A.P. Documents

Your GlobalG.A.P. documents are saved in a ZIP (compressed) folder. A ZIP folder contains one or more files. Before you can access the documents inside, you will need to download and open (unzip) the folder.

To download and complete your GlobalG.A.P. documentation, please follow the steps below.

Step 1: Log in to the Just Avocados Website

- Click **here** to go to the GlobalG.A.P. documents page.
- Log in to the Just Avocados website using your username and password
- If this is your first time logging in, please follow the instructions **here**.

Step 2: Download the Documents

- Navigate to the document or resource you need.
- We recommend downloading the **Checklist** first and working through Sections 0–30 and GRASP.
- Click on the ZIP folder to download it to your computer. The file will usually be saved in your **Downloads** folder.

Step 3: Find the Downloaded File

- Open your **Downloads** folder
- On a **Windows (Microsoft)** computer, open **File Explorer** and select **Downloads**.
- On a **Mac**, open **Finder** and select **Downloads**.
- Look for the ZIP (compressed) file you have just downloaded.

Step 4: Open the ZIP Folder

Windows (Microsoft) Computers

- Right-click the ZIP file.
- Select **Extract All**.
- Click **Extract**.
- A new folder containing the documents will be created and opened automatically.

Mac Computers

- Double-click the ZIP file.
- A new folder containing the documents will automatically appear in the same location.
- Open this folder to access your files.

Step 5: Open and Complete Your Documents

- Once the new folder is open, double-click any document to view it.
- Complete and save any documents that require your input

Need Help?

If you have any trouble downloading or opening your documents, please contact us by emailing hello@darlinggroup.co.nz